

**HERITAGE HARBOR GOLF & COUNTRY CLUB
COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS ORGANIZATIONAL MEETING
Wednesday, November 18, 2020**

I. CALL TO ORDER

Jeff Witt called the Board Meeting to order at 7:40pm.

II. ROLL CALL/ DETERMINATION OF QUORUM/ NOTICE OF MEETING

Directors Present: Jerry Kubick
Russ Rossi
Mike Dickey

Staff Present: Ray Leonard CAM

Notice: Ray Leonard CAM verified that notice of the Board meeting was posted on November 2, 2020

Guests Present: Janet Morin, Doug Smith, John Lyons, Elaine Kaufman, Alex Marchinkiewiz, Kumar Ganesan and Jason Davis, Clint Burwell

III. READING AND DISPOSAL OF ANY UNAPPROVED MINUTES – Russ Rossi made a motion to approve the minutes from 09/30/2020 and destroy unapproved minutes. Jerry Kubick seconded the motion. **All in favor-MOTION PASSES**

IV. ELECTION OF OFFICERS

A. Election of Officers: Russ Rossi, President; Jerry Kubick, Vice President; Jeff Witt, Treasurer; ,Secretary, Mike Dickey and Kumar Ganesan, Director

B. Designation of Board Liaison to Legal & Management - President
Russ Rossi, HOA president will be the Board Liaison.

C. Designation of Signatories on Association Bank Accounts
Jeff Witt and Russ Rossi will be Signatories on Association Bank Accounts.

D. Procedures for Board Receipt of Board Meeting Information – Hand copies
Hand copies of board meeting information will be provided.

E. Limited Authorities Granted
Ray Leonard provided with limited authority of \$5,000, and Russ Rossi provided with a limited authority of \$10,000.

F. Minutes transcribed/tapes destroyed
Minutes to be hand-recorded.

Jeff Witt made a motion to approve A-F above. Jerry Kubick seconded the motion. **All in favor-MOTION PASSES.**

I. ADJOURNMENT

A motion was by Mike Dickey and seconded by Russ Rossi to adjourn the meeting at 7:45pm. **All in favor-MOTION PASSES**

These minutes were approved on _____

Sign Name: _____

Print Name: _____